

**Minutes**  
**Library Advisory Board**  
**February 26, 2019**

On this 26<sup>th</sup> day of February, 2019, at 6:30 p.m., the Library Advisory Board of the City of Devine convened in a meeting in the Council Room at City Hall, 303 S. Teel Drive, Devine, Texas, and the following members thereof, being present:

Hap Squires  
Lee Davis  
Grace (Desi) McElwee  
Marly Davis

Absent being Board President Kelli Maxwell; thus, constituting a quorum.

Personnel present: Debra DuBose, Head Librarian; Dora V. Rodriguez, Interim City Administrator/City Secretary; Denise Duffy, City Accountant; and Ofilia Pedroza, UB Clerk.

Others present: None.

Board Member Hap Squires called the meeting to order at 6:41 p.m.

The first order of business was to discuss and consider Approval of Minutes for November 13, 2018.

The Board reviewed the minutes.

Motion by Board Member Lee Davis, seconded by Board Member Grace (Desi) McElwee to Approve Minutes for November 13, 2018.

Ayes	--	Four
Nays	--	None
Absent	--	One – Board President Kelli Maxwell

Motion carried.

The second order of business was a Report on the upcoming Summer Reading Challenge.

Head Librarian Debra DuBose reported that this year's theme is A UNIVERSE OF STORIES. They will focus on space for STEAM related activities and how big the universe of books can be. Ms. DuBose stated that she is pushing literary. The Library hopes to kick off their Summer Reading Program by bringing back Spikey Mikey – the magician they had last year. He was very entertaining and the kids loved him. The cost for an entertainer is about \$300.

Head Librarian Debra DuBose reported that this year, the Library will have nine total weeks of programs on Tuesdays and Wednesdays, plus additional activities geared toward teens. The last five weeks will be afternoon movies.

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HEB will be contacted again for a donation to cover the snacks. Last year, HEB donated \$500 and this lasted for the whole year. They will also try contacting Walmart this year. They will be seeking donations for their reading incentive prizes. The Summer Reading Challenge this year will begin on Friday, May 31<sup>st</sup> and continue for eight weeks ending on Friday, July 26<sup>th</sup>. According to Ms. DuBose, they are looking for another record-breaking year and will be concentrating on increasing their teen participation. They have already received \$300 from the Current Events Club members. Ms. DuBose stated that they are concluding their Read Across America challenge this week in celebration of Dr. Seuss' birthday, and the participation has been awesome; these kids get very competitive. The two prizes for this year's contest are a 25" Cat in the Hat and a Horton Hears a Who along with a set of Dr. Seuss books, and the drawing for the winner will be this Friday at 5:00 p.m.

No action was taken.

The third order of business was Updates on 2019 Wishes and Programming:

- A. Programming – The Teen Program is growing and doing great.
  - a. The Code Club is doing well but the only reason it's not growing is because there is no room to grow. However, every week the same eight students keep coming back. There will be an Open House soon so that the parents can come see what the kids have been doing in programming computers. These kids are really doing great.
  - b. The Lego Club is going great, and over the holidays the Library received a few more donations of Legos. Also, with some donated money, they were able to purchase more of the Lego plates so they can build on. The kids are given a theme and whatever they create is kept on display at the Library for one month.
  - c. Book Club – Head Librarian Debra DuBose is wanting to work more with Tweens and Adults. She stated that with the adults, it's probably going to be a book club for now. She's been contacted by the State; they have something called Read Across Texas, and they're trying to help smaller rural libraries do book clubs. She hopes to find out more about that soon.
- B. Update on Social Media Issues – The policy has been made and is possibly going to be on the next agenda for Council to vote on. Once the policy is in place, the Library can move forward with creating a Facebook page for promoting the library and events. Interim City Administrator/City Secretary Dora V. Rodriguez stated that she's trying to get a Facebook page for the Golf Course too. Hopefully we'll have something by the summer to be able to promote the Summer Reading Program. Wifi is still an issue that's taking a little longer to get fixed. Interim City Administrator/City Secretary Dora V. Rodriguez added that only the computers have internet access right now; no one is coming in with a laptop, but even with that, we are still getting hits where people are trying to get onto the porn sites. We have the NetNanny program which prevents anyone from watching anything, but it still shows the hits of people trying to get on. We still need to work on this to find a way to filter that.
- C. Update on disposing of weeded material – The library got approval from City Council and advice from City Attorney Tom Cate on how to can get rid of the books. Head Librarian Debra DuBose told the Board that we can sell them and will be having a book sale. She has completed the inventory of the adult fiction and will begin weeding this section tomorrow. A tentative date has been set for March 23<sup>rd</sup> from 10:00 a.m. to 2:00 p.m. They will be needing volunteers.

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No action was taken.

The fourth order of business was a report on the Texas State Library Annual Report. Librarian Debra DuBose reported that this is a report that needs to be done every year for our library to be accredited by the State. The report is due April 30<sup>th</sup> and she happily reported that the report is done. We are in good shape.

Board Member Hap Squires thanked Debra DuBose for her reports and said that it seems like everything is going very well.

No action was taken.

The fifth order of business was Informational Items.

- Friends of the Library – Marly Davis reported that they want to do the Stuffed Animal Fundraiser again because it went over so well last year. She informed the Board that the Lions Club will be giving the Friends of the Library \$200 and so is Security Bank. This will help the Friends cut down the cost of the stuffed animals. Ms. Davis commented that this is a very passive fundraiser where they really don't have to do too much.

There being no further business to come before the Board, motion was made by Board Member Lee Davis, seconded by Board Member Marly Davis to adjourn the meeting.

Ayes	--	Four
Nays	--	None
Absent	--	One – Board President Kelli Maxwell

Motion carried.

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Mayor

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City Secretary