

**Minutes
Airport Advisory Board
March 25, 2014**

On this 25th day of March, 2014, at 6:00 p.m., the Airport Advisory Board of the City of Devine convened in a meeting, and the following members thereof, being present:

Vicki Pomphrey, Airport Manager
Glen Dale Estep, Chairman
Bill Bain, Vice-Chairman
C.E. (Curly) Brehm
Tony Crosby
Greg Coyne

Absent being, board member Hap Squires; thus, constituting a quorum.

Personnel present: Mayor Bill Herring, Alderman Hal Lance, City Secretary Dora V. Rodriguez and Municipal Court Clerk Cassandra Maldonado.

Others present: Eldora Brehm, Kirt Ragsdale, Joe Munoz, Sonia Lance and Joshua Schibi.

Vice-Chairman Bill Bain called the meeting to order.

Vice-Chairman Bill Bain announced that Chairman Glen Dale Estep wanted to resign from his position as Chairman due to health issues. He added that since the item to appoint a new Chairman was not on the agenda it would have to be addressed at the next meeting.

The first order of business was to discuss and consider approval of minutes for July 9, 2013.

Motion by Airport Manager Vicki Pumphrey, seconded by board member Tony Crosby to approve the minutes for July 9, 2013.

Ayes	--	Six
Nays	--	None
Absent	--	One – Board Member Hap Squires

Motion carried.

The second order of business was to discuss and consider request made by Joe Munoz to build a hangar on City of Devine property at the Airport.

Joe Munoz addressed the Board and explained that he wanted to build hangars to lease until he could afford to expand his business.

Board held discussion over the location of the property that Mr. Munoz wanted to build on.

Board Member Tony Crosby inquired as to the size of the building/hangar to be built.

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Mr. Munoz explained that it would be built to Department of Transportation specifications. He added that the property is approximately one hundred-fifty feet by one hundred-fifty feet.

Board Member Curly Brehm asked if the building was to be used for storage.

Mr. Munoz confirmed that they would be used for storage until he could expand his business.

Vice-Chairman Bain asked if there were any grants available so that fuel could be offered at the Airport and if the property in question was the location where it had been discussed to put the fuel.

Mayor Herring said that he thought that the land in question was the location that had been discussed for the fuel.

City Secretary, Dora V. Rodriguez, provided the Board with copies of minutes from Regular Council Meeting on February 16, 2010.

Mayor Herring read over the minutes. In the minutes, Megan Caffall, with TxDOT Aviation, stated that if the City could acquire more land, a five-year development plan was feasible. She suggested that the City consider putting in a small terminal building with restrooms at the Airport. She also suggested putting together a Storm Water Pollution Control Plan since this was a requirement before we can install any fuel tanks at the airport, and there are grants for fuel facilities. She also suggested that it would be good for the airport to adopt rules and regulations which are done by ordinance. Airport Manager at that time, Curly Brehm, mentioned that the reason he is pushing this is because he wants some of the planes from the San Antonio International Airport which he has an opportunity to acquire due to NIAC Aviation's lease expiring with that airport. He explained that he cannot get any of these airplanes if we don't have a taxiway and fuel. He added that Devine's airport is about the only one in the world that does not have fuel. Ms. Caffall stated that this is not the case; she said there are many airports out there that do not have fuel. Ms. Caffall told Mr. Brehm that this is good but it will not be a quick process; it does take time and even if the City were to commit right now with matching funds, it would take at least 18 months to two years before they can do anything.

Mayor Herring informed the Board that he contacted TxDOT Aviation to have someone come down and see what, if any, grants the City qualifies for and to study the situation of putting fuel at the Airport. He said that TxDOT said someone would be coming down this spring. He added that he had not heard back from TxDOT so he will be contacting them to see when they will be coming down.

City Secretary, Dora V. Rodriguez, added that in speaking with the City Administrator, he would have to see if the City would be able to match a grant, depending on the type of grant available.

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Board Member Curly Brehm said that he used to lease the property in question, and that the reason he backed away from putting gas there was because he would have to pay for engineering to be done at a cost of \$100,000.00. He added that since the property is City-owned, TxDOT should pay for it as part of the grant. He mentioned that due to set-back lines, this property was ideal to use for fuel. He said that the City would make more money if they sold fuel versus renting the property. He claimed that the only involvement would be walking the tank and making sure each compartment has the correct amount of gasoline in them.

Vice-Chairman Bill Bain inquired as to who would have to pay for the fuel.

Board Member Curly Brehm stated that the City would pay for it.

Board Member Tony Crosby asked what the rules and regulations were if a big fuel truck were to come in and pick up the fuel stored at Curly's and fuel airplanes as needed.

Board Member Curly Brehm said that there are no regulations on service trucks on the Airport other than they have to meet safety standards and be insured. He added that he (Curly) would also have to allow his tank to be used. He also said that this would cause the truck to go across the runway which would be a problem.

Board Member Tony Crosby mentioned the idea of having a loaded, parked truck ready to fuel the planes.

Board Member Curly Brehm said that the reason they stopped selling fuel in the past was because he was having to pull a \$20.00 per hour employee off to stop and sell gas.

Board Member Tony Crosby asked if the City would help with this.

Board Member Curly Brehm said that the City wouldn't hire an employee to sit out there all day. He added that he felt the only solution was satellite self service.

Motion made by Board Member Curly Brehm, seconded by Board Member Tony Crosby to table the item.

Ayes	--	Six
Nays	--	None
Absent	--	One – Board Member Hap Squires

Motion carried.

The third order of business was Informational Items.

Vice-Chairman Bill Bain asked if prisoners could be used to clean the fence line at the Airport.

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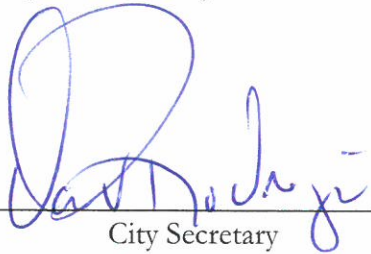
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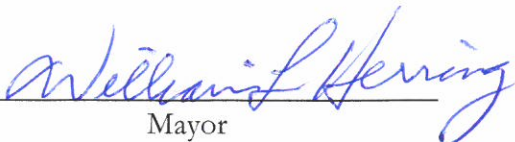
City Secretary, Dora V. Rodriguez, mentioned that she didn't think the prisoners were doing that anymore but that she would look into the matter.

Board Member Greg Coyne asked if the Board could be provided with a map or drawing of the Airport that was "to scale".

There being no further business to come before the board, motion was made by board member Curly Brehm to adjourn the meeting.



City Secretary



Mayor

Airport Manager