

Minutes
Airport Advisory Board
November 13, 2017

On this 13th day of November, 2017, at 3:00 p.m., the Airport Advisory Board of the City of Devine convened in a meeting, and the following members thereof, being present:

Vickie Pumphrey, Airport Manager
C.E. (Curly) Brehm, Chairman
Bill Bain, Vice-Chairman
Hap Squires
Greg Coyne
Tony Crosby

Absent being, Board Member Glen Dale Estep; thus, constituting a quorum.

Personnel present: William L. Herring, Mayor; Denise Duffy, City Accountant; Tom Cate, City Attorney; Raul Garcia, City Engineer; and Ofilia Pedroza, UB Clerk.

Others present: Chris Yanta and David Ehlinger.

Chairman C.E. (Curly) Brehm called the meeting to order.

The first order of business was the Visitors/Citizens Forum.

The Board heard from Mr. David Ehlinger as he read a letter addressed to the Airport Advisory Board and the Devine City Council in which he expressed his concerns on things at the Airport. He asked that the letter be part of the record.

Letter attached as Exhibit A.

The second order of business was to discuss and consider approval of Minutes for April 7, 2017.

The Board reviewed the minutes.

Motion by Board Member Greg Coyne, seconded by Board Member Tony Crosby to approve the Minutes for April 7, 2017.

Ayes	--	Six
Nays	--	None
Absent	--	One – Board Member Glen Dale Estep

Motion carried.

The third order of business was to discuss and consider Airport survey performed by City Engineer.

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City Engineer Raul Garcia addressed the Board and went over the drawings that he submitted to the Board. City Council had asked him to go out to the airport to measure every building, which he did, so he wanted to go over the dimensions with the Board. He told the Board that as far as the survey goes, he was trying to locate the Ehlinger lease on the property but the information given to him and to Airport Manager Vickie Pumphrey was very vague. He explained that between the two of them, they went out to the Airport and tried to locate the easement based on the best information that they had. He explained that what was given to them (what the City has) and what's out in the field just didn't match at all for the lease.

City Engineer Raul Garcia explained to the Board that his understanding of the Ehlinger lease is that it is for 100,000 square feet. He said he went ahead and tried to fit that in and explained to the Board that he provided a drawing in which he outlined the David Ehlinger lease in red; this is where he thinks it should be, and he also outlined the Joe Munoz lease in red, which is just north of the Ehlinger lease. He told the Board that there is a drainage channel in between the two leases.

Chairman C. E. (Curly) Brehm then presented a survey which he had on 100,000 square feet that he said was done by Charles Rothe in November, 1987 and which, he said, does not agree with what Mr. Garcia has outlined in red in his survey. Chairman Brehm explained that it varies where it runs between the Aviation Fuel, Inc.'s hangar and Board Member Hap Squire's hangar. He told City Engineer Raul Garcia that the new map with the red is partially into Mr. Squire's door control. He explained that if the doors are completely opened, it would be on Aviation Fuel, Inc.'s property. Chairman Brehm also talked about the borders and angles, and pointed out that the angles were incorrect.

City Engineer Raul Garcia stated that he did not have a copy of this survey and requested a copy of it. He told the Board that he would be happy take a copy of that and go stake it out on the field.

The Airport Advisory Board along with City Engineer Raul Garcia reviewed Curly's map, and the Board held discussion on tabling this item.

Motion by Airport Manager Vickie Pumphrey, seconded by Board Member Bill Bain to table the Airport survey performed by City Engineer Raul Garcia until he is able to go back out there.

Ayes	--	Six
Nays	--	None
Absent	--	One – Board Member Glen Dale Estep

Motion carried.

Some discussion was held after the motion by David Ehlinger regarding the survey and the points of references. He basically told the Board that he felt it was important that he be contacted regarding changing his previous contract with the City. He stated that it was important that he has a voice, that he be invited to the discussion, when it comes to changing the boundaries of the property he is leasing of what is contractually already contracted. Chairman C.E. (Curly) Brehm agreed.

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Board Member Bill Bain commented that City Engineer Raul Garcia will be looking this over and will probably come back with metes and bounds that tie to the survey. Discussion was held by the Board that Mr. Garcia didn't have this information to begin with. Chairman C.E. (Curly) Brehm commented that no one had asked him. Board Member Bill Bain told Chairman C.E. (Curly) Brehm that not very many of them had a survey of their leases.

City Attorney Tom Cate addressed Chairman C.E. (Curly) Brehm and explained that this is one of the reasons the City had asked City Engineer Raul Garcia to go out and survey the properties at the Airport because nobody had actual metes and bounds and no one knew what they had. Chairman Brehm offered to go out to the Airport and meet with City Engineer Raul Garcia to show him where it starts.

Board Member Bill Bain inquired if it would pay to ask others who lease at the Airport if they have anything specific and different from what the City has of record; he said he was talking about anybody. Airport Manager Vickie Pumphrey commented that she doesn't have anything except what is on her lease.

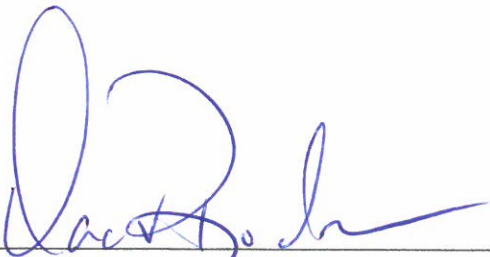
Mr. David Ehlinger expressed his concern over a piece of Board Member Hap Squire's door hangar that comes into play with the new survey. His concern is that in 23 years when it sells, he doesn't want it to create an issue with that. He stated that he wasn't opposed to changing the 100,000 square feet of his lease to help the Airport, but he said he's got to be careful when he's stepping boundaries on someone else's property and, again, stated that he was not even invited to the table for that discussion.

Chairman C.E. (Curly) Brehm inquired when the decision was made to send City Engineer Raul Garcia to the Airport to do the survey. According to City Attorney Tom Cate, that decision was made the first part of this year.

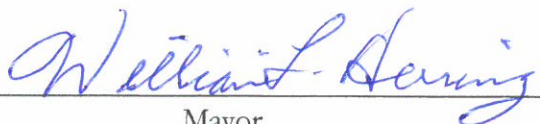
There being no further business to come before the Board, motion was made by Board Member Tony Crosby, seconded by Airport Manager Vickie Pumphrey to adjourn the meeting.

Ayes	--	Six
Nays	--	None
Absent	--	One – Board Member Glen Dale Estep

Motion carried.



City Secretary



Mayor

Airport Manager

Exhibit A

To: Devine Municipal Airport Board of Director
City of Devine

November 11, 2017

My hopes for this letter is not to cause frustration, rather to build a bridge of cooperation in order to develop the assets and resources that the City of Devine has at its municipal airport. Safety of airman ship is of most importance to the FAA and should be also to us as a community. The FAA has professional rules for that safety and we need to do our very best to follow them.

In recent months various actions regarding storage of non aeronautical items in and on Devine Municipal Airport facilities. REF: 14CFR Chapter 1, Docket No. FAA2014-0463, POLICY EFFECT DATE—July 1, 2017.

Items of Notice: Non-operating trucks, boats, cars, fifth wheels, trailer, etc. Aircraft that have no engines outside, particularly stored on lawn area and ramp. This aircraft has not been in operation for many years.

The FAA and Department of Transportation policy lend information on proper understanding and procedures to follow. Under federal law, airport operators that have accepted federal grants as well as those who have obligations contained property deeds under The Surplus Property Act, generally may use airport property for the sole purpose of aviation related purposes. This holds true unless the FAA has approved otherwise.

Aviation tenants and aircraft owners should not be displaced by non-aviation, commercial uses that could be conducted off airport property. It is the longstanding policy of the FAA that airport property be available for aeronautical use and is not to be available for non-aeronautical purposes unless approved by FAA.

SEE: FAA ORDER 5190.6B Airport Compliance Manual, Paragraph 22.6, September 30, 2009.

SPONSER COMPLIANCE ACTIONS--

- A. It is expected that aeronautical facilities on an airport will be available and used for aeronautical purposes in the normal course of airport business, and that non-aeronautical uses will be the exception.
- B. Sponsors should have a program to routinely monitor use of hangers and take measures to eliminate and prevent unapproved non-aeronautical use of hangers.
- C. Sponsors should ensure that length of time on a waiting list of those in need on a hangar for aircraft storage is minimized.

The purpose for bringing this notice to these recent storage actions is to make full disclosures and transparency that could have a major impact upon the FAA who has authority to approve or disapprove AIP Grant monies.

OTHER NOTES:

- 1). Airport perimeter security virtually non- existent.
- 2). Animal control non-existent.
- 3). Accessibility to airport manager is problematic/difficult, i.e. no published public hours of operations.

- 4). Maintenance of air field, i.e. lights, grass, F.O.D., non-existent
- 5). No ramp aircraft directional markings.
- 6). Standards for Airport Sign Systems for active runways are non-existent. IE- DO NOT ENTER
- 7). No policy for ramp parking fee.
- 8). No aviation fuel access and availability.

All of these items are basic fundamental priority expectations of a municipal airport. The FAA carries out its mission to provide the safest, most efficient aerospace system in the world. We should do our part, even though seemingly miniscule in the scope of the matter. We are accountable to the American public for this mission.

David Ching