

**Minutes**  
**Parks & Recreation Advisory Board**  
**August 7, 2018**

On this 7th day of August, 2018, at 6:00 p.m., the Parks & Recreation Advisory Board convened in a Regular Meeting, and the same being opened to the public at their regular meeting place; thereof, at City Hall, 303 S. Teel Drive, Devine, Texas. Notice of said meeting having been prescribed in Chapter 551, Government Code, and Vernon's Texas Codes, Annotated, and the following members thereof, being present, namely:

Mary Allison  
Debbie Randall  
Linda Gunn  
Lauren Moore

Absent being Board Member Albert Garza; thus, constituting a quorum.

Personnel present: Mayor Herring; Tom Cate, City Attorney; Ismael Carrillo, Director of Public Works; and Ofilia Pedroza, UB Clerk.

Others present: Kadi McKee of Devine, Texas.

Chairman Debbie Randall, presiding, called the meeting to order.

The first order of business was to discuss and consider approval of minutes for Meeting on July 3, 2018.

The Board reviewed the minutes.

Motion by Board Member Moore, seconded by Board Member Gunn to approve the minutes for Meeting on July 3, 2018.

Ayes	--	Four
Nays	--	None
Absent	--	One – Board Member Garza

Motion carried.

The second order of business was an update on the Pool.

Chairman Randall gave a brief update to the board members from the last council meeting at which Mr. Morales was present. She told board members that Mr. Morales does want a letter from the City Council with a deadline of December 1, 2018. He said that the letter will help him because of what he has to go through with the swim club. Chairman Randall is still going to call Mr. Morales occasionally just to stay on top of it.

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Discussion was held by the Board on the passing of Mr. Dorfmeister, one of the major shareholders of the swim club. Discussion was held on whether this will make it easier or maybe even more difficult because of having to go through probate. So, it could either help us or hurt us. The Board is hoping that there won't be a lot of fighting, and agreed that it is good that we have a deadline.

The third order of business was to discuss and consider Master Plan by updating Attachment A Plan Priority List.

Chairman Randall announced that the City has taken over the golf course for six months and said that the City is going to try to get a grant through Langford's (as grant writers) to help with the cost of fixing it up.

Chairman Randall explained that Attachment A is the priority facility list attached to the City's Master Park Plan. She said that we need to add the golf course to this list. She said that what she understood from Interim City Administrator/City Secretary Dora V. Rodriguez is that our Master Plan will be used in obtaining that grant. So basically if we're going to go out for a park's grant to do something with the golf course, we need to add it to the list. She told the Board that it is only a list and it is not prioritized but we need to add the golf course so they can be allowed to use the Master Plan.

Discussion was held on whether we want to add anything else to the list since we're updating it. The Board discussed also adding the sand volleyball to the list. They also discussed taking off the splash pad and replacing it with the pool. Board Member Gunn stated that this is only a wish list, and we do not have to remove the splash pad, and Council would have to approve what we've added.

The Board also held discussion on removing the camping areas from the Master Park Plan Priority Facility List.

Motion by Board Member Moore, seconded by Board Member Allison to recommend to Council to add the golf course, sand volleyball court and pool to the Master Park Plan Priority Facility List – Attachment A.

Ayes	--	Four
Nays	--	None
Absent	--	One – Board Member Garza

Motion carried.

Discussion was held after the motion by Mayor Herring. He advised that upon the recommendation of Margaret Hardin with Langford & Associates, City Council may decide to have a Public Hearing for input from the community. He told the Board that Ms. Hardin has advised that it's a good idea to do the Public Hearing, but it not a requirement. He explained that Council can then make the change (to add items to the Priority List) through a Resolution.

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Board Member Allison inquired that if we can add things to the Priority List, can we also take away items from the list. According to City Attorney Tom Cate, yes, we can, but he explained that we get so many points for having more things on the list. He told them that Langford & Associates will know, and they will recommend what to do.

Board Member Moore inquired about the wheelchair accessible parking lots. The Board discussed that this is more of a code compliance thing for it to meet ADA standards, rather than a wish list.

Board Member Gunn explained that the City has to have a Master Plan in place to be able to apply for grants.

The fourth order of business was to discuss and consider Items for the 2019 Budget:

- a. Grills
- b. Full Basketball Court
- c. Sand Volleyball Court
- d. Pool

Chairman Randall informed the Board that the Administration Department is working on the budget and we, as a Board, in September, will need to turn in numbers to Interim City Administrator/City Secretary Dora V. Rodriguez so they can plug in the budget because it has to be done by October 1<sup>st</sup>. She mentioned that this last year, we had a zero budget. Mayor Herring told them that the Administration ladies are working on the budget now and they have a timeline starting next week, and they can't deviate from that schedule. He advised that they need to come up with a list of figures and turn in this list of figures to Interim City Administrator/City Secretary Dora V. Rodriguez as soon as possible.

Chairman Randall told board members that she needs help; she can't do it all by herself.

- a. Grills – The Board discussed needing five grills @ \$79.99 each. Board Member Moore will take care of this.
- b. Full Basketball Court – Board Member Gunn will make phone calls on this one. The Board talked about how much it would cost for the poles, the hoops and the asphalt. According to Chairman Randall, we may have to fence it in, if we put it up at the John Curcio Park and Council decides that we can do this. It was discussed that this is just our wish list and we need to tell them how much it's going to cost. We may get a zero budget, but we still need to go through the process. Chairman Randall asked the board members to come up with numbers so she can give them to Interim City Administrator/City Secretary Dora V. Rodriguez before our next meeting and because they are working on the budget now.
- c. Sand Volleyball Court – Board Member Allison will call Castroville on the Sand Volleyball.
- d. Pool – The pool is already done because we already gave them that. We know that is \$200,000.

Motion by Board Member Allison, seconded by Board Member Moore to allow Chairman Randall the authority to give budget numbers to Interim City Administrator/City Secretary Dora V. Rodriguez as soon as possible., based on what we find.

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Ayes	--	Four
Nays	--	None
Absent	--	One – Board Member Garza

Motion carried.

Discussion was carried after the motion.

Board Member Moore inquired if we've ever asked businesses for donations. She was told that we haven't yet, but we can. Chairman Randall spoke of asking local businesses, like Walmart. Much discussion was held on donations. Board Member Allison suggested putting a letter inside the utility billing statements, asking for contributions; she also suggested putting something in the City newsletter.

Board Member Gunn stated that as of right now, the main thing is that we need numbers for the budget. She said that this is a good start, and it could take another year or more to get done but we need to turn in the numbers as soon as possible. Chairman Randall asked all the Board members to email her the numbers.

The fifth order of business was Informational Items.

The following was discussed:

- Golf Course – Chairman Randall stated that this is a big one for the City, so we may not get a dime for next year, but we hope that's not what happens.
- City Council Float – Chairman Randall stated that the Parks Board has been asked to be in charge of decorating the City Council Float for the parade. She said that we have a zero budget, but the Board has been invited to decorate the trailer. She said she is good at this and it happens to be one of those things that she enjoys doing. She grew up in southern California and she worked on the Rose Parade Tournament, but she would like some help. She will be contacting Phillip Fitch to find out what this year's theme is for the parade. It won't be anything fancy but Chairman Randall stated that the trailer will look better than it did last year.
- Skate Board Park – Board Member Moore informed the Board that she found something very interesting today on Craig's List under the Free Section. There is an entire skate board park that is free. It would need a permanent cement pad to be placed on. The Board discussed that there's land by the football field. According to Board Member Moore, it is only eight months old and it looks new. She pulled up pictures from her iphone. She said that she contacted the owner and the only charge would be a delivery fee of \$300, only if we need to have it delivered. It would be done on two trailers. Or, it will be free if we pick it up ourselves. However, this is on a first come, first serve basis, so we may lose it. Mayor Herring announced that the City will be having a Special Meeting on August 14<sup>th</sup>. Board Member Moore also spoke with Sabrina at Devine Area Hospice regarding donation of the

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- cement pad. She was told that we needed to go before their board to ask but unfortunately they had met yesterday. According to Sabrina, they can make an exception to have a special meeting, and she said that they don't just donate to medical causes; they also make exceptions for the community. According to Board Member Gunn and Chairman Randall, we can't ask anyone to do anything until it's approved by City Council first. Chairman Randall will ask to be placed on the agenda for Tuesday's August 14<sup>th</sup> Special Meeting, and she will ask Council for approval to get this skate park, if it is still available.
- Baby Swing – This should've already been put up at the John Curcio Park.
- Cement slabs & sidewalks – According the Director of Public Works, Ismael Carrillo, they are currently working on that and they will hopefully pour the cement on Thursday or Friday at both parks. He told the Board that the parking lots have not been approved yet for either park.

There being no further business to come before the Parks & Recreation Advisory Board, motion was made by Board Member Allison, seconded by Board Member Gunn to adjourn the meeting.

• Ayes	--	Four
Nays	--	None
Absent	--	One – Board Member Gunn

Motion carried.

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Chairman

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Secretary