

**Amended Minutes  
Airport Advisory Board  
November 28, 2018**

On this 28<sup>th</sup> day of November, 2018 at 10:00 a.m., the Airport Advisory Board of the City of Devine convened in a meeting, and the following members thereof, being present:

Vickie Pumphrey, Airport Manager  
Hap Squires, Chairman  
Bill Bain, Vice-Chairman  
Greg Coyne  
Tony Crosby  
Chris Yanta

Absent being: Board Member Glen Dale Estep; thus, constituting a quorum.

Personnel present: William L. Herring, Mayor; Dora V. Rodriguez, Interim City Administrator/City Secretary; Denise Duffy, City Accountant; Mary Badillo, City Financial Advisor; Tom Cate, City Attorney; Ismael Carrillo, Director of Public Works; and Ofilia Pedroza, UB Clerk.

Others Present: Raul Garcia, City Engineer; James Spurger, David Ehlinger, Jose Munoz Jr., and Joe Munoz.

Chairman Squires declared the meeting open.

The first order of business was the Visitors/Citizens Forum.

No one signed up under this item.

The second order of business was to discuss and consider Approval of Minutes for Meeting held on May 10, 2018.

The Board reviewed the Minutes.

Motion by Vice Chairman Bain, seconded by Board Member Coyne to approve the minutes for May 10, 2018.

Ayes	--	Six
Nays	--	None
Absent	--	One-Board Member Glen Dale Estep

Motion carried.

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The third order of business was to discuss enforcement of Section 3, 10, and 13 of the Airport Hangar Leases specifically to limit activities at the airport to aviation-related activities.

Airport Manager Vickie Pumphrey announced that she and Interim City Administrator/City Secretary Dora V. Rodriguez received a letter from TXDOT Aviation stating that we have issues with our airport; thus, threatening our current and future grants. She also announced that TXDOT wants us to clarify and clean up all minor and major violations at the Airport. Interim City Administrator/City Secretary Dora V. Rodriguez said she received a call from Michael, with TXDOT Aviation, who stated that if the situation is not fixed, TXDOT will suspend our current grant for \$600,000 and not only will make us pay back our current grants but our past ones as well. TXDOT also stated that everything happening at the airport must be aviation-related. She contacted City Attorney Tom Cate to assist in the situation.

Board Member Crosby inquired if TXDOT had any specific problems that need to be addressed. Airport Manager Pumphrey responded that anything automotive or anything that is not an aviation-related business is prohibited and must be stopped immediately. Interim City Administrator/City Secretary Dora V. Rodriguez stated they have already brought the problem before Council. Mayor Herring stated the Council has decided that the City will try to fix the situation with the help of the Airport. The City showed great concern due to the risk of losing the current grant for repaving the runway. Mayor Herring also stated that the biggest threat TXDOT has announced, is the possibility of making the City pay back all past grants. The City unanimously agreed to keep TXDOT uninvolved.

Chairman Squires asked for a definition of terms. Mayor Herring expressed that anything that is being stored in the hangars for aviation-use should be allowed. Airport Manager Pumphrey used the tractor that is being kept in the hangars as an example. She stated that it is solely used for mowing around the airport; therefore, making it TXDOT Aviation-approved. She also mentioned that if you have a title on a vehicle, you are allowed to work on it as long as it is not being done for a profit or side business. Board Member Crosby inquired if there is anything else TXDOT has mentioned about the people who rent hangars. He also asked if the State is concerned with what goes on in the hangar or if it's about what goes on in the Airport. Board Member Yanta clarified that it is the non-aeronautical use of the hangar. Airport Manager Pumphrey explained that if you own or rent a hangar, it must be aviation-related, period.

Airport Manager Pumphrey explained that TXDOT is giving us a time limit to clean up the situation. After the problem is fixed, they will instruct us on what to do next. She also re-affirmed that every hangar must be re-examined.

Packets were given out to all board members on things that are non-aviation related.

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Chairman Squires proposed that he and Airport Manager Vickie Pumphrey will meet with everyone personally to discuss about complying and will listen to them justify their reasoning as to why they have been exercising non-aviation practices. Then, he said, the Board will present the results to Council, and will create a well prepared and thought-through response to the FAA. Mayor Herring stated that the reason for the meeting is to work together to solve the problem, without TXDOT Aviation or TCEQ getting involved in the situation. He stated that the City will help the Airport throughout this process.

Joe Munoz stated that he has permission through a lease allowing him to work on automotives in his hangar. He inquired what he needs to do and if he will be affected by the predicament. Chairman Squires then stated that the Board will evaluate everyone individually, and will find out if TXDOT Aviation approves of everyone's actions individually. He also announced that the City will decide how to address TXDOT. The City and the Board agreed to be in compliance. Vice Chairman Bain inquired how long it will take for Chairman Squires and Airport Manager Pumphrey to meet with the owners and operators at the airport. Chairman Squires stated that it shouldn't take long. He said that they will personally make a report on each hangar and send it to the City for evaluation. The Board then discussed a possible next meeting.

No action was taken.

The fourth order of business was Informational Items.

- Interim City Administrator/City Secretary Dora V. Rodriguez announced we received the 50/50 Ramp Grant from TXDOT Aviation, and it will be attributed to the Fuel Farm. Once the current RAMP Grant has been depleted, the Airport will apply for a second RAMP Grant.
- Mayor Herring announced that the Board has started working with KSA Engineering under the grant for the Fuel Farm. Interim City Administrator/City Secretary Dora V. Rodriguez said that KSA wants to help the Airport utilize the RAMP Grant as much as possible.
- Board Member Yanta, inquired if adding the Fuel Farm has delayed getting the runway repaved. According to Airport Manager Pumphrey, we are trying to bid on the paving services; we will know a definite answer between the end of December or beginning of January on who will repave the runway. The Airport will begin repaving next year, 2019, due to numerous stalls and tweaking on the KSA deal with TXDOT, mainly due to language.
- Board Member Yanta mentioned that the water at the Airport is fairly unusable. He also announced that the water appears to be tinted black, and has a distinct, inappropriate smell. He also stated that there is the possibility of various vacant meters; thus, causing the residents to pay (on their water bills) for Edwards Aquafer fees and the new water line the City is installing. Interim City Administrator/City Secretary Dora V. Rodriguez inquired if there have been any forewarnings to residents and or flight attendees. According to Airport Manager Pumphrey, signs have been placed on the bathrooms stating "Unpotable Water".

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- Director of Public Works Ismael Carrillo stated that City Engineer Raul Garcia is trying to get some kind of fire protection at the airport, and is working on a plan with Yancey Water. He will also be meeting with the Yancey Water Engineer to discuss the possibility of servicing us.

There being no further business to come before the governing body, motion made by Board Member Yanta, seconded by Board Member Crosby to adjourn the meeting.

Ayes	--	Six
Nays	--	None
Absent	--	One-Board Member Glen Dale Estep

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City Secretary

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Mayor

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Airport Manager