

**Minutes  
Airport Advisory Board  
March 22, 2021**

On this 22<sup>nd</sup> day of March, 2021 at 2:00 p.m., the Airport Advisory Board of the City of Devine convened in a meeting, and the following members thereof, being present:

Vickie Pumphrey, Airport Manager  
Hap Squires, Chairman  
Bill Bain, Vice-Chairman  
Greg Coyne  
Tony Crosby  
Chris Yanta

Thus, constituting a quorum.

Personnel present: Cory Thompson, Mayor; Dora V. Rodriguez, Interim City Administrator/City Secretary; Denise Duffy, City Accountant; Tom Cate, City Attorney; Ismael Carrillo, Public Works Consultant, and Alma Rios-Flores, Municipal Court Clerk.

Others Present: Raul Garcia Jr., City Engineer; Jeanene Burns, Tom Scott, Juan Zamora, and Mario McGee.

Chairman Squires declared the meeting open.

The first order of business was the Visitors/Citizens Forum.

Mr. Mario McGee signed up to speak but said he would speak under Agenda Item #7, with Barrio Aviation.

The second order of business was to discuss and consider Approval of Amended Minutes for Meeting held on November 28, 2018 and Minutes for Meeting held on February 10, 2020.

The Board reviewed the minutes.

Motion by Board Member Bain, seconded by Airport Manager Pumphrey to approve the Amended Minutes for Meeting held on November 28, 2018.

Ayes	--	All
Nays	--	None

Motion carried.

Motion by Board Member Coyne, seconded by Board Member Crosby to approve the minutes for Meeting held on February 10, 2020.

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Ayes	--	Five – Board Members Coyne, Crosby Bain, Squires, Yanta
Nays	--	One – Airport Manager Pumphrey

Motion carried.

The third order of business was to discuss and consider when the paving and drainage project will be completed.

J.R. Garcia, City Engineer, addressed the Board on the paving and drainage project.

Public Works Consultant Ismael Carrillo stated that this project began at \$40,000 but it cost an extra \$15,000 to add a cement section, so it increased to \$55,000. He referred to a map and talked about grading all the green area for the water to drain into the ditch which will increase to \$88,000 - \$90,000. Board Member Yanta showed the Board a diagram from the previous meeting which already showed the grading.

Chairman Squires inquired if the City would still be planning on doing this at the \$90,000. Mayor Thompson told the Board that the City wants to take care of it but money from the General Fund is not feasible. He said we are looking at grants or money to put into the project. Chairman Squires stated that this project is for the future then; not now.

Mr. Tom Scott addressed the Board and said that his taxiway has holes in it. He said no one has looked at it, and he said it will take a few hundred dollars to fix it, if the City does it. He pointed out that the Golf Course isn't making any money for the City, yet the City pays SG Golf Management \$32,000 each month. And, although the City is making money from the airport hangars, nothing is being done for the airport. He said he drew a diagram and submitted it to Interim City Administrator/City Secretary Dora V. Rodriguez, and it was later given to City Engineer Raul Garcia.

Interim City Administrator inquired if this problem existed before the City owned it. According to Mr. Scott, yes, but at the time, Mr. Glen Dale Estep had said to get with the City. They talked to Mayor Herring and all they've heard is that "we're working on it."

Chairman Squires inquired if we should move this ahead of the paving and drainage project. According to Airport Manager Pumphrey, she would like to try to do both, but it's up to the City.

Motion by Board Member Bain, seconded by Airport Manager Pumphrey to have the City address the issue of the Taxiway in front of the hangars.

Ayes	--	All
Nays	--	None

Motion carried.

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The fourth order of business was to discuss and consider developing a preliminary plan to add restrooms at the airport.

Chairman Squires stated that this item actually requires no action. He said that restrooms are just something that we all need to consider and recognize if we're ever going to attract enough business to justify the fuel farm.

No action was taken.

The fifth order of business was to discuss and consider what steps need to be taken to get the fuel up and running.

Airport Manager Pumphrey stated that we've got the first license but are still waiting on the second license; she said we still have six months. So, until then, we cannot sell any fuel. She has it locked up right now. Chairman Squires added that all steps are being taken to get us up and running.

Lengthy discussion was held by the Board.

No action was taken.

The sixth order of business was to discuss and consider that Bario Aviation be listed as an operating entity on the City's website regarding the airport.

Discussion was held on what businesses are currently on the website. According to Board Member Yanta, it's only him, Vicky Pumphrey and Joe Munoz.

Chairman Squires asked for a motion that Bario Aviation be listed as an operating entity on the City's website regarding the airport.

The Board held discussion.

Airport Manager Pumphrey commented that she has an issue if he would be living there, but since he's working there, she doesn't have a problem.

Motion by Board Member Bain, seconded by Board Member Yanta for Bario Aviation to be listed as an operating entity on the City's website regarding the airport.

Ayes	--	Four – Board Members Bain, Yanta, Coyne, Squires
Nays	--	None
Abstain	--	Two – Board Member Crosby and Airport Manager Pumphrey

Motion carried.

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The seventh order of business was to discuss and consider charging a fee for overnight parking on the airport ramp.

Interim City Administrator/City Secretary Dora V. Rodriguez mentioned that Joe Munoz is working on six planes out there. Mr. Munoz said he's been doing touch-ups and had inspections done.

Discussion was held.

Mr. Tom Scott inquired as to how many people leave planes overnight within 30 days. Approximately six, according to Board Member Yanta. Mr. Tom Scott commented that he thinks it's a mistake to charge because you're chasing away business.

The Board held more discussion, and Chairman Squires asked Airport Manager Vickie Pumphrey what her thoughts were on this. She told the Board, "It is not right."

Motion by Airport Manager Pumphrey, seconded by Board Member Bain to table charging a fee for overnight parking until we get established and conditions change at the airport, and then bring it back for reconsideration.

Ayes	--	All
Nays	--	None

Motion carried.

The eighth order of business was to discuss and consider what specific items have been presented to the City Council regarding TXDOT and FAA concerns regarding compliance.

The Board held discussion on what TXDOT and FAA looks at.

Chairman Squire stated that business at each bay has to be aviation-related. He asked about any non-compliance issues. It was pointed out that Mr. Ron Dennis has furniture but no airplane; Mr. Phillip has a 1957 Chevy but no airplane; and also, Hangar 10 has campers.

Board Member Bain inquired if the City can write a letter to the owners informing them of the violations, and that the City is not in compliance.

Discussion was held.

No action was taken.

The ninth order of business was a Report from the Airport Manager on any other issues that face the airport that have not been covered in the above items.

Airport Manager Pumphrey reported that she had no other issues to discuss.

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No action was taken.

The tenth order of business was discussion on Sub-Leases.

Interim City Administrator/City Secretary Dora V. Rodriguez informed the Board that she needs a copy of anyone who has subleases.

Board Member Yanta inquired that if someone were to ask him to park there for a few days, if that would require a sublease. City Attorney Tom Cate advised that it would be a sublease but said he wouldn't worry about just three days, for example. He said this can be brought up before Council to set limits on it.

Board Member Tony Crosby left at 3:03 p.m.

Chairman Squires stated that he considers a lease to be long-term, not month-to-month, and Board Member Coyne asked if the City can provide a sample of a sublease. City Attorney Tom Cate advised that he thinks it should be okay not to sublease.

Tom Scott commented that he's paid through the end of the year and inquired that if he sells his airplane, whether the new owner can stay through the end of the lease. Discussion was held.

No action was taken.

The eleventh order of business was Informational Items.

The following was discussed:

- Security – Mr. Mario McGee talked about there being theft from time to time and inquired about security.
- Lighting Project – Airport Manager Pumphrey informed the Board that we are going out for bids in mid-summer for new PAPI lights, beacon, LED lighting, etc. She explained that the airport will be shut down for 30 days in phase 2. Board Member Yanta said he would like 30 days' notice. Airport Manager Pumphrey also reported that regarding the FAA inspections, she had issues with some trees which she and Joe Munoz will be cutting down. Interim City Administrator/City Secretary Dora V. Rodriguez stated that the City's portion for this project is 10% but the CARE's Act drops it down to 1%.
- New Grant – Airport Manager Pumphrey informed the Board that there is a new grant out there, and she will be getting with Michael (from KSA) on this.

There being no further business to come before the governing body, motion made by Board Member Bain, seconded by Board Member Coyne to adjourn meeting.

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Ayes	--	All
Nays	--	None

Motion carried.

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City Secretary

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Mayor

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Airport Manager