

Minutes
Emergency Management Advisory Committee
October 28, 2021

On this 28th day of October, 2021, at 6:00 p.m., the Emergency Management Advisory Committee convened in a Regular Meeting, and the same being opened to the public at their regular meeting place; thereof, in the Council Room at City Hall, 303 S. Teel Drive, Devine, Texas. Notice of said Meeting having been prescribed in Chapter 551, Government Code, and Vernon's Texas Codes, Annotated, and the following members being present:

Sandy Herrera, Chairman
Steve A. Lopez, Vice-Chairman
Susan Fernandez, Secretary
Margaret Greehey
Nick West

Thus, constituting a quorum.

Personnel present: Dora V. Rodriguez, Interim City Administrator/City Secretary; Denise Duffy, City Accountant; Tom Cate, City Attorney; and Rob Flores, Emergency Management Coordinator.

Others present: Mayor Cory Thompson.

Committee Member Sandy Herrera called the meeting to order.

The first order of business was to discuss and consider electing a Chairman.

Motion by Committee Member Lopez, seconded by Committee Member Greehey to elect Sandy Herrera as the Chairman of the Emergency Management Advisory Committee.

Ayes	--	All
Nays	--	None

Motion carried.

The second order of business was to discuss and consider electing a Vice-Chairman.

Motion by Committee Member West, seconded by Committee Member Greehey to elect Steve A. Lopez as the Vice-Chairman.

Ayes	--	All
Nays	--	None

Motion carried.

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The third order of business was to discuss and consider electing a Secretary.

Motion by Committee Member West, seconded by Committee Member Greehey to elect Susan Fernandez as the Secretary.

Ayes	--	All
Nays	--	None

Motion carried.

The fourth order of business was to discuss and consider Presentation/Briefing from Rob Flores, Emergency Management Coordinator.

Emergency Management Coordinator gave a brief presentation to the Committee, and went over the Emergency Book. Following are some of the highlights discussed by the Committee:

- What to expect (the mission)
- Being proactive and supporting Rob in whatever he needs
- ICS (Incident Command Center) – Federal
- A plan for housing since currently we are just set up as a rest station
- February Winter Storm
- TCEQ coming out with more mandates – so we'll need to submit a plan by March 2022 and it has to be implemented and working by July 1, 2022.
- Generators and maintenance of generators
- Grants available

No action was taken.

The fifth order of business was to discuss and consider how to set-up future meetings.

Mayor Thompson suggested having meetings once a month to allow churches and the food pantry to take part in this. Vice-Chairman Lopez suggested having meetings every two weeks, on Tuesdays and Thursdays. Emergency Management Coordinator Rob Flores recommended for the Committee to meet every two weeks until we get everything started.

The Committee held discussion and agreed to meet every two weeks, for now, with the next meetings being on November 9, 2021 and November 18, 2021 at 6:00 p.m. at the Community Center.

The sixth order of business was Informational Items.

- Contact List – A contact list will be emailed to all of the committee members.

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There being no further business to come before the Emergency Management Advisory Committee, motion made by Committee Member Greehey, seconded by Vice-Chairman Lopez to adjourn the meeting.

Ayes	--	All
Nays	--	None

Motion carried.

Chairman

Secretary