

**Minutes**  
**Emergency Management Advisory Board**  
**December 6, 2022**

On this 6<sup>th</sup> day of December, 2022, at 6:00 p.m., the Emergency Management Advisory Board convened in a Regular Meeting, and the same being opened to the public at their regular meeting place; thereof, in the Council Room at City Hall, 303 S. Teel Drive, Devine, Texas. Notice of said Meeting having been prescribed in Chapter 551, Government Code, and Vernon's Texas Codes, Annotated, and the following members being present:

Sandy Herrera, Chairman  
Steve A. Lopez, Vice-Chairman  
Margaret Greehey  
Nick West  
VACANCY – District 1

Thus, constituting a quorum.

Personnel present: Dora V. Rodriguez, Interim City Administrator/City Secretary; Rob Flores, Director of Public Works/Emergency Management Coordinator; and Ofilia Pedroza, Utility Billing Clerk.

Others present: None.

Chairman Sandy Herrera, presiding, declared the meeting open.

The first order of business was to discuss and consider Approval of Minutes for Meeting on July 27, 2022.

The Board reviewed the minutes.

Motion by Board Member West, seconded by Board Member Greehey to approve the minutes for July 27, 2022 as presented.

|      |    |                                       |
|------|----|---------------------------------------|
| Ayes | -- | Four – (With 1 Vacancy in District 1) |
| Nays | -- | None                                  |

Motion carried.

The second order of business was an Update from Board Member Steve A. Lopez on how the Knights of Columbus can help with a warming/cooling center.

Board Member Lopez reported that he's met with the Knights of Columbus twice, and they had to go before the Archdiocese in San Antonio to get approval. He was informed that due to liability reasons, the only way they can help is if we get into another building.

Emergency Management Coordinator Rob Flores stated that the Community Center will be the initial start. He would like to also have two or three centers aside from the Community Center.

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According to Chairman Herrera, it's a matter of contacting churches. Discussion was held on contacting the Baptist Church, the Methodist Church, and even DSAC at the school. Board Member Lopez added that the Devine Christian Church on CR 5710 does not have the necessary facilities.

Discussion was held that the main thing we need is restrooms. If we go into extended time, then we would need showers but the Red Cross would need to get involved. Emergency Management Coordinator Rob Flores talked about the screening process for this, and he also talked about the school.

Board Member Greehey inquired how we can get in touch with these facilities. It was discussed that a letter can help in reaching out. Chairman Herrera stated that hopefully Rob Flores, Emergency Management Coordinator, will have a letter. We can ask for things/supplies in the letter but where would we store them? We have the VFW but it is not temperature controlled. According to Emergency Management Coordinator Rob Flores, we would only be doing enough to hold us over up to 72 hours.

No action was taken.

The third order of business was to discuss different scenarios on what we would need to do.

Emergency Management Coordinator Rob Flores held discussion on the Winter Snow Storm in 2021. He said it took awhile to get supplies. He told the Board that the first thing he will do is contact the Board Chairman, Sandy Herrera, and then she will contact everyone else. Board Members held discussion on the following:

- Margaret – Can we do a blanket drive?
- Sandy – Can we get heaters from Walmart?
- Steve – Nelda, the manager from Walmart, helps a lot.
- Rob – Where are we going to put the stuff? Board Member Margaret Greehey offered her warehouse for dry goods.

No action was taken.

The fourth order of business was to discuss and consider contacting the Devine News about publishing a Winter Safety article instructing community members on who to contact, reminding them to check on neighbors, and how they can get assistance, if needed.

Chairman Herrera informed the Board that she has already talked to Kathleen (K.K.) Calame at the Devine News about this. Board Member Greehey said she has an information sheet from last year which we can use to put information in the newspaper and other places. Chairman Herrera will write an article and send it to K.K.

No action was taken.

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The fifth order of business was to discuss and consider Vacant seat for Emergency Management Advisory Board, District 1.

Emergency Management Coordinator Rob Flores explained that all the terms for the Emergency Management Advisory Board got extended for one (1) more year by City Council.

Interim City Administrator/City Secretary Dora V. Rodriguez told the Board that she doesn't think that Alderman Rufino Vega knows of anyone to fill the position for the District 1 vacancy. Chairman Herrera mentioned that Robert Pequeno would like the position but it would depend on whether he can attend the meetings. The Board held discussion that they would like to see him on board. Chairman Herrera will talk to him.

Motion by Board Member Greehey, seconded by Chairman Herrera to ask Robert Pequeno to fill the District 1 position for the Emergency Management and the Parks & Recreation Advisory Boards.

|      |    |                                       |
|------|----|---------------------------------------|
| Ayes | -- | Four – (With 1 Vacancy in District 1) |
| Nays | -- | None                                  |

Motion carried.

The sixth order of business was Informational Items.

Generators – Emergency Management Coordinator Rob Flores gave an update on the generators we are purchasing to run the water wells. He explained that the problem is the lead time to get the generators; it can take up to 5-6 months to get them. He said the price has gone up and we are looking at a total of three, and they will be permanently put in place when we get them. Interim City Administrator/City Secretary Dora V. Rodriguez added that TRWA (Texas Rural Water Assotiation) can help.

There being no further business to come before the Emergency Management Advisory Board, motion made by Board Member West, seconded by Board Member Greehey to adjourn the meeting.

|      |    |                                       |
|------|----|---------------------------------------|
| Ayes | -- | Four – (With 1 Vacancy in District 1) |
| Nays | -- | None                                  |

Motion carried.

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Chairman

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Secretary