

Minutes
Regular Council Meeting
November 18, 2025

On this 18th day of November 2025, at 6:00 p.m., the City Council of the City of Devine convened for a Regular Meeting, the same being open to the public, at the Dr. George S. Woods Community Center, 200 E. Hondo Avenue, Devine Texas 78016. Notice of said meeting having been prescribed in Chapter 551, Government Code, and Vernon's Texas Codes, Annotated, and the following members being present:

Mayor Butch Cook
Alderman Ray Gonzales
Alderman Jeff Miller
Alderman Michael Hernandez
Alderman Harold Lance Jr.

Thus, constituting a quorum. Alderman Josh Ritchey was absent.

Personnel Present: David L. Jordan, City Administrator, Michelle Martin, City Secretary, Pete Sanchez, Director of Public Works, Chris Andrews, Police Lt., Joe Brown, Police Chief, Tom Cate, City Attorney.

Others Present: Anton Riecher, Devine News, Nancy Saathoff, Linda Kreinhop, PD Team for promotion ceremony.

Mayor Cook called the meeting to order at 6:05pm.

The second order of business was invocation. Alderman Jeff Miller delivered the Invocation. Mayor Cook led the Pledge of Allegiance to the United States Flag and the pledge of Allegiance to the Texas Flag.

The third order of business was the Visitors/Citizens Forum. Nancy Saathoff addressed Council regarding preservation of the historic Devine Mill and the tower. She emphasized the historical significance of the structure, the importance of preservation over demolition, and current efforts by the property owner to assess and clean the property. She noted the Devine Historical Association's intent to pursue historical marker designation through the Medina County Historical Commission and encouraged community support for preservation of Devine's historic buildings. Mr. Hernandez who is the owner of this property, also has been working on the early stages of preservation and clean up. Council thanked Ms. Saathoff for her remarks. Due to the open meetings act, council did not engage in discussion, No action was taken by council.

Linda Kreinhop and Martha Wall also came up and spoke about Wreaths Across America. Since it is listed as an agenda item, Mayor asked them to wait until it comes up.

The fourth order of business was Public Recognition.

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Council recognized the Devine Chamber of Commerce for a successful Cactus Festival. A certificate of recognition was presented to the Chamber President, Cynthia Sultenfuss. The Chamber President thanked City Council, City staff, Devine Market Association, Devine Historical Association, Police Department, sponsors, and volunteers for their support. She expressed interest in working with the City of Devine to expand and improve the festival for future years.

Council also recognized William Edgmon, Devine High School student, for: - Winning the National Sporting Clays Championship - Earning a runner-up national title in an additional category - Being selected for the Texas 4-H Shooting Sports Team. Council congratulated Mr. Edgmon on his achievements.

The fifth order of business was Employee Recognition.

Devine Police Department and Public Works were recognized for their assistance for a successful Cactus Festival and the service provided to the citizens of Devine.

Presentation and Ceremonial Recognition- Police Department

- Promotion of Corporal Feliza Miller to the rank of Sergeant (Patrol Division)
- Promotion of Officer Edgar Villarreal to the rank of Sergeant (Patrol Division)
- Promotion of Officer Erik Reyes to the rank of Sergeant (Criminal Investigations Division).

Chief of Police Joe Brown and Mayor Cook presented promotion certificates to the officers. Chief Brown conducted swearing in of officers. Family members pinned the officers too.

The sixth order of business was to consider and act upon adopting a Proclamation for Wreaths Across America. Linda Kreinhop is a part of Wreaths Across America in Devine. She would like to invite everyone in the community to join them for Wreaths Across America. She provided background information on the Wreaths Across America. In 2022 they honored approximately 300 veterans. There are over 700 veterans to honor around the area. They are partnering with Lytle as well to honor veterans. One can go online to sponsor a wreath. Mayor Cook read the Proclamation for Wreaths Across America and declared December 13, 2025, as National Wreaths Across America Day.

The seventh order of business was to approve the meeting minutes from August 26, 2025, September 9, 2025, and September 16, 2025. A motion was made by Alderman Miller to accept and approve all three of the meeting minutes. Alderman Hernandez seconded the motion. Motion carried 4-0. Alderman Ritchey absent.

The eighth order of business was to consider and act upon the Medina Central Appraisal District Board. City Secretary Michelle Martin spoke with Medina Appraisal to get more information on this. She provided some general information on who the candidates are and which one is from the Devine area. The City of Devine has 93 votes that can be allocated towards the nominees. Alderman Miller made a motion to allocate all 93 votes to Stewart Marsh to be on Medina Central Appraisal Board of Directors. Alderman Gonzales seconded the motion. Motion carried 4-0. Alderman Ritchey absent.

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The ninth order of business was to Consider and act upon renewing the municipal appointment of Polly Edlund to the Medina County 911 Emergency Communications District Board of Managers.

City Secretary Michelle Martin explained the letter presented before council on the request from Medina County 911 Emergency Communications District. Council has an option of nominating someone else to represent the City of Devine or nominate Polly Edlund to serve another term. Alderman Hernandez made a motion to consider renewing the appointment of Polly Edlund to the Medina County 911 Emergency Communications District Board. Alderman Miller seconded the motion. Motion carried 4-0. Alderman Ritchey absent.

The tenth order of business was to consider and act upon appointing a new board member for the Parks & Recreation and Emergency Management Board. City Administrator Jordan said that Mr. Steve Lopez has resigned from the Parks & Recreation Emergency Management Board after serving for many years, along with Mr. Nick West. City Admin Jordan wants to make council aware and see how they would like to proceed. There was some discussion on how people get nominated depending on what district they live in. These two openings are at large and not necessarily tied to a particular district. Alderman Miller said he has someone in mind but would like to speak to him first. Alderman Hernandez made a motion to nominate JB Pompa to the Parks & Recreation and Emergency Management Board. Alderman Gozales seconded the motion. Motion carried 4-0. Alderman Ritchey absent.

The eleventh order of business is to consider and act upon appointing a new board member for Planning and Zoning Committee. Mayor Cook asked if he could appoint someone to the committee and council approves it. City Admin Jordan confirmed that this is correct. He also said that with the recent resignation of Jim Lawler, we now have 6 committee members. Mayor Cook said he had a concern with having 7 people on the board. He recommends leaving it at 6 people and be able to act accordingly. Alderman Miller agrees that by reducing the number it would flow much better as far as efficiency and simplicity. Mayor Cook said we have top notch people on the Planning and Zoning Committee and they run great meetings. Alderman Hernandez made a motion to reduce the number of members from the Planning and Zoning Committee from 7 to 6. Alderman Lance seconded the motion. Motion carried 4-0. Alderman Ritchey absent.

The twelfth order of business was to consider and act upon procedures to address dilapidated buildings and unkept properties. Mayor Cook opened the floor on this topic stating that there are many properties that are out of compliance regarding code especially unsafe buildings. There was discussion about what can be done to address this issue. Some ideas were to bring in Public Works to clean up the areas and take legal action, when necessary, by placing liens. Mayor Cook referenced Article 8 in the Code of Ordinances in regard to code and asked City Attorney Cate about lien provisions on unsafe buildings. City Attorney stated that provisional liens do apply to commercial properties only and not homestead properties. Alderman Lance said some of those that are in violation don't live in the City of Devine, so they don't have a vested interest in the beautification of our city. City Admin Jordan said we have rules and regulations already established so code enforcement can be enforced in the City of Devine. There has been past success in enforcing code requirements with residents and business owners in taking proper steps to address issues. Alderman Miller said there may be an opportunity for brokers to invest in some of these properties after they have been cleaned up. Involving local city brokers is a good idea. Alderman Gonzales has a concern

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about how much money is the city willing to invest in cleaning up these properties. Council agrees that we have the established procedures for code enforcement and looking forward to implementing them. No action was taken by council as this is a discussion item only.

The thirteenth order of business was to consider and act upon the maturity of the Certificate of Deposit renewing in December from the sale of Devine Gas Company. City Admin Jordan brought up the certificate of deposit (CD) that is coming up for renewal in December and presenting to council and asking how they would like to proceed with the renewal of the CD. Alderman Miller said that he recommends keeping a reserve of funds so that if an emergency should arise, we have the funds to support that. If there are any priority items, those could be addressed now while the rest of it could be reinvested. Alderman Hernandez mentioned that park lights need to be updated and some trees trimmed. Alderman Lance said he agrees with Alderman Hernandez regarding better lighting in the city/parks. One area of concern is Ingram Rd. by the cemetery. People are also asking for speed bumps around that area. Mayor Cook said another thing that could be considered is the Four Corners Project. It is currently in the works, and the Garden Club is doing a great job working on that. No action was taken by council as this is a discussion item only.

The fourteenth order of business was to consider and act upon City Hall and Police Department Façade improvements and grounds project. Mayor described some of the issues at City Hall regarding the façade and potential safety hazards that are there. He also described some of the improvements that are planned. Mayor apologized for any confusion on this agenda item when it was brought up last time at the council meeting. This item is under the repairs and maintenance part of the budget. Alderman Miller said that now that he understands the funding part of it, he is in favor of this project. There was some discussion on the specifics of the façade improvements and who will be completing the work. Alderman Miller made a motion for Quality Renovators to do the work for the façade improvements in the amount of \$9800. Alderman Lance seconded the motion. Alderman Gonzales did ask if this was already in the budget and that no budget amendment will be needed. City Admin Jordan confirmed that no budget amendment will be needed. Motion carried 4-0. Alderman Ritchey absent.

The fifteenth order of business was Annual Acknowledgement of Conflict-of-Interest Form & Cyber Security Training. City Secretary Michelle Martin advised council that every year council needs to acknowledge and sign the Conflict-of-Interest Forms. Cyber Security Training needs to be completed as well annually by council and mayor. No action was taken by council as this was for informational purposes only.

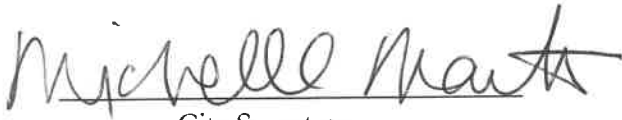
The sixteenth order of business was to consider and act upon changing the Regular Council Meeting from December 16, 2025, to December 9, 2025. Alderman Miller asked if people plan to be out. City Admin Jordan said it is a possibility. Alderman Gonzales said he has an event on December 9th and won't be available to attend. No action was taken by council as this was a discussion item only. The meeting will remain on December 16, 2025.

The seventeenth order of business was informational items. Pete Sanchez shared updates on the pumphouse project at the Warhorse Tower. The expected timeframe for completion is mid-

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December. Alderman Miller commended the Police Department on their new uniforms. They look professional and outstanding.

The eighteenth order of business was to adjourn. Alderman Miller made a motion to adjourn the meeting. Alderman Lance seconded the motion. Motion carried 4-0. Alderman Ritchey absent. Meeting ended at 8:30pm.


City Secretary


Mayor